



At a glance:

# Invoices at DB Cargo



## **Dear Sir or Madam,**

As the leading European rail freight operator, DB Cargo performs its daily business on one of the largest rail networks in the world. State-of-the-art standards are in place at all sectors of the company, including our accounts department. But what does an invoice for transport and services actually look like? And what additional services does the company offer its customers in connection with billing?

The following brochure provides you with the most important information clearly and simply in the form of specific examples. To make billing as simple and convenient as possible and minimise impact on the environment, DB Cargo is increasingly opting for electronic invoices, which are available in different file formats.

This brochure is intended as a practical guide for your day-to-day work. Feel free to contact us if you have any further questions about this subject.

Yours faithfully,

*Ingo von Ammon*

**Ingo von Ammon**  
Billing  
DB Cargo AG

# Invoice

For all invoices for transport and other services rendered, DB Cargo uses a uniform format, which can be adapted on a case-by-case basis in the marked areas.


There are two additional lines available for you to use here.

Accounting is done roughly in a ten-day cycle, on the 10th and 20th of a month and on the last day of the month.

Payment is to be made 7 days after invoice date.

Payment is processed as part of the freight settlement procedure.

Another master data text can be inserted here if desired.



If you have any questions, please contact:  
**Customer Service**  
 +49 203 4542325  
 railinvoice@deutschebahn.com

DB Cargo Deutschland AG • Messurestraße 33 • 47055 Duisburg

**Sample Company, Inc.**  
 Additional line 1 e.g. for a **supplier number**  
 Additional line 2 e.g. for a **name**  
**Example St. 123 (or PO box)**  
 37137 Anytown

Customer account  
12345678  
 Your freight settlement account number  
XX XX XXXXXX  
 Your VAT ID No.  
DE 123456789  
 Accounting period  
to <date>

Invoice no.: AF12345678

No.	VAT	Net amount in EUR	VAT	Amount in EUR incl. VAT	Notes
01	0 %	X,XXX,XX	XXX,XX	X,XXX,XX	4
<b>Total</b>					<b>XX,XXX,XX</b>

— Total invoice amount is due on DD.MM.YYYY

Please quote in payment: <Your freight settlement account number> <Invoice No.> <Customer account>

If you have not yet issued DVB Bank SE with a SEPA B2B Direct Debit Mandate, we would ask you to do so for LogPay Financia Services GmbH, our DVB Bank SE subsidiary serving both you and us in the freight settlement process. Call LogPay customer services on +49(6196) 8012 613 or send an e-mail to freight@logpay.de. Please quote the settlement, billing and accounts receivable numbers in the purpose or description when sending payment to LogPay by bank transfer/A/c holder: LogPay Financial Services GmbH, IBAN: DE 40 501103002910029948, BIC: DVKBDE33. Many thanks!

Explanation of notes:  
 4 The customer is liable for the VAT due

We have charged you for transport services, service fees or other supplies/deliverables. For details, please refer to the Annex or the transmitted supplementary invoice data.  
 Please refer to our contractual agreement for information about fee reductions.  
 < An individual master data text provided by you can be inserted here. >

DB Cargo Deutschland AG acting on behalf of DB Cargo AG (VAT ID No.: DE 188 158 403)

DB Cargo Deutschland AG	Chairman of the Supervisory Board: xxxxxxxxxxxx	Management Board: xxxxxxxxxxxx
Registered Office Mainz, Rheinstr. 2	xxxxxxxxxxxx	xxxxxxxxxxxx
Registry Court Mainz		xxxxxxxxxxxx
Com. Reg. No. (HRB) 44261		



Invoices are currently available in German, English, French, Italian or Dutch.

# Invoice Annex

Shipments and other services rendered are broken down in the invoice annex. Here, you have the option of selecting various levels of detail.

Optional, if included in an EDI order



## Group display (grouping per freight car category)

Annex to Invoice no.: <document number> as of DD.MM.YYYY Page 1 of x

Customer number: <customer number> Example Customer, Inc.

Name of product Train number/GrpNo. Wagon Type of wagon/Load unit	Payt. Country Type of freight	Tdst. Dist. Type of freight	Weight in kg fgt. wgt. in kg Service Code	Total ex.VAT Unit price EUR	VAT	Agreement Price component Service summary
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Item: 1			Your order number: abc1234567890def		Order number: 80201107219876544	
From: Nowhere Factory II			80-234672		Date: 21.07.2011 - 22.07.2011	
To: Overthereville			80-190228		No.: 218089194	
ChemSolution	011	510		9,900,00		
8 Zags	27111400		297.730	7.200,00	1	123
			398.000			900,00 /wagon
3 Zagkks	27111400		130.370	2.700,00	1	123
			131.000			900,00 /wagon
Consignor's reference: 1234567						
Other references if applicable						

## Wagon display (Display wagon number and - Type of wagon)

Annex to Invoice no.: <document number> as of DD.MM.YYYY Page 1 of x

Customer number: <customer number> Samplebuyer Germany, Ltd.

Name of product Train number/GrpNo. Wagon Type of wagon/Load unit	Payt. Country Type of freight	Tdst. Dist. Type of freight	Weight in kg fgt. wgt. in kg Service Code	Total ex.VAT Unit price EUR	VAT	Agreement Price component Service summary
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Item: 1			From: Harbörprier		80-123456		Order number: 80201109291564798	
To: Railport xy			80-239876		80-239876		Date: 21.09.2011 - 22.09.2011	
Single wagon	011	702		1.5009,00				
3180-2771-872-1			272	9,00	1	F-R PAC, outward		
Habbins	12345678		60.030	1.500,00	1	987		
			60.000			25,00 /t		
Consignor's reference: 1234567								
Other references if applicable								

- Empty runs without freight can also be itemized upon request (forced as



Empty runs without freight can also be itemized upon request (priced as running under load) -> keyword 0.00 € line items.



## Other Services in connection with **billing**

DB Cargo has introduced a number of new features which simplify account processing.

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### 1. **Splitting of invoices**

By offering the option of separate vouchers, DB Cargo helps to simplify account processing and auditing, based on the following principle: we issue separate invoices for one and the same invoice address (billing groups) according to individual criteria, but without allocating a separate customer number.

**For example, we can issue separate invoices for the following categories:**

- Invoice with shipments per shipping month
- Invoice per agreement number
- Services supplied under certain contracts
- Wagon demurrage
- Individual services
- Modes of transport: internal transport, international receipt, international dispatch, transit
- Services on certain routes
- Transport of certain freight categories

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## 2. „eInvoice“ – paperless billing

Since 2011, DB Cargo has offered paperless billing. The advantage for you if you opt for e-invoicing is that you receive the documents by e-mail or SFTP server the day after the invoice is issued. This saves time, simplifies handling for your incoming accounts department and also benefits the environment. You decide which file format you wish - XML or PDF - (CSV on request) depending on the processes at your company. As well as e-invoices, DB Cargo still offers conventional paper invoices.

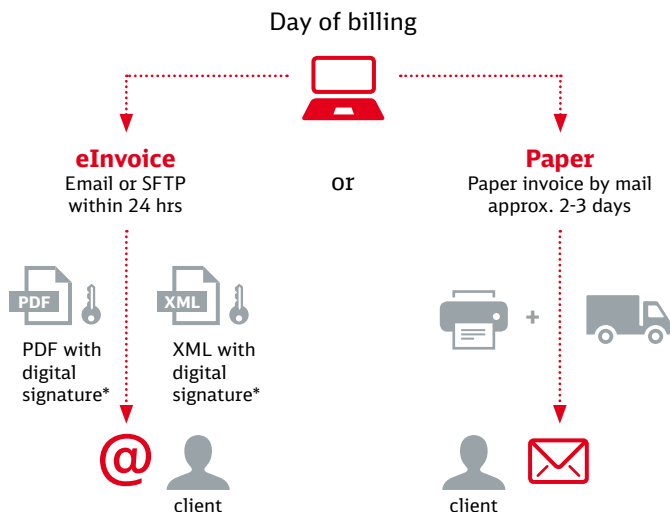
### Your five options:

- Invoice as PDF with embedded signature\*
- Invoice as PDF with embedded signature\* and additional XML data
- Invoice as PDF with signature\* and additional CSV
- Invoice as XML data with attached signature\*
- Invoice as XML data with attached signature\* and additional PDF file

\* It is possible to dispense with the signature if desired



## Overview of the options of sending invoices:



\* Signature can be waived on request

### For further information on the web:

[www.dbcargo.com/invoice](http://www.dbcargo.com/invoice)

There you also find the application “InvoiceView”, which we provide you for your XML data.

Please do not hesitate to refer any questions to your personal contact at DB Cargo.

### In addition, your questions are also welcomed by:

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Phone: +49 6131 1563261  
katja.gassner@  
deutschebahn.com

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Or simply email us on [railinvoice@deutschebahn.com](mailto:railinvoice@deutschebahn.com)

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